

**COLLEGE OF ARTS & SCIENCES**  
**DECLARATION OF MAJOR FORM FOR THE B.A. OR B.S. DEGREE**

**INSTRUCTIONS:** Take this form, together with your most recent ACADEMIC REQUIREMENTS report (obtained using the SIS), to the Director of Undergraduate Program for the desired major department prior to the deadline for 4th semester students to declare majors (typically the last week in April). The Director will assign you to a major adviser who will be available to advise you throughout your career as a major in that department. Return the completed white and yellow copies of this form to the department or office for your major. (The office will then forward the Dean's copy to Monroe Hall.) Keep the pink copy for your records.

- Check appropriate box(es):
- This is to be listed as my first major.
  - This is a second major; my first major is in \_\_\_\_\_
  - This is a re-declaration following a leave of absence or voluntary withdrawal.
  - This replaces my previous declaration in \_\_\_\_\_

Name: \_\_\_\_\_ University ID: \_\_\_\_\_  
 (Last) (First) (Middle)

1st-yr. Residence Hall \_\_\_\_\_ OR  Echols Scholar  Student Athlete  Transfer Student

U.Va. e-mail ID: \_\_\_\_\_ Local/Cell Phone #: \_\_\_\_\_

I expect to graduate in \_\_\_\_\_ (semester) \_\_\_\_\_ (year)

**Complete the Bottom Portion of this Form with a Major Advisor**

Name of Department or Interdepartmental Program: \_\_\_\_\_  
 I hereby apply to be a major in your department. In consultation with an undergraduate adviser, I propose the following tentative program of \_\_\_\_\_ semester-hours for my degree:

Course Prefix	Course Number	Course Title	Course To Be Completed (enter year)			Hours
			Fall	Spring	Summer	

Program Approved By: \_\_\_\_\_ Name of the Student's Advisor: \_\_\_\_\_  
 Director of the Major or Program, or Major Advisor (PRINT NAME CLEARLY; ILLEGIBLE FORMS WILL BE RETURNED)

**A REMINDER TO THE STUDENT:** Review your ACADEMIC REQUIREMENTS report carefully every semester to make sure that you are making normal progress towards graduation and that you are fulfilling all degree requirements. You are responsible for the area requirements in effect the semester you entered the College. They are listed in the *Undergraduate Record*. You are responsible for the major requirements in effect at the time when you declared the major. They, too, are listed in the *Undergraduate Record* and in the materials provided by the department. If there are discrepancies or you have questions regarding your VISTAA report, see your Association Dean promptly. **ALL COURSES FOR THE MAJOR, MINOR, AND AREA REQUIREMENTS MUST BE TAKEN FOR A GRADE (NOT Credit/No Credit).** Sign below to indicate that you have read and understood the above information.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_